



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, D.C. 20350-2000

5720 IN REPLY REFER TO
Ser DNS-36/5U826006
6 Apr 05

From: Chief of Naval Operations
To: EMail Distribution List (FOIA)
Subj: DON FOIA PROGRAM UPDATE
Ref: (a) SECNAVINST 5720.42F

1. Recently, the office that handles FOIA appeals for the General Counsel moved. The new address is Associate to the General Counsel (FOIA), 1000 Navy Pentagon, Washington, DC 20350-1000. Please ensure that any the new address is used when telling requesters they can appeal to the Office of the General Counsel. This change will be made to the next update of reference (a).

2. As many of you know, Mr. Stephen Coyle, formerly CAPT Coyle of our NJAG community, replaced Mr. Ted Fredman as our OGC FOIA attorney. He is a wonderful addition to our FOIA community. His new telephone numbers are: 703-602-3483 (office), 703-604-6990 (fax). His email address is stephen.coyle@navy.mil.

3. There are two proposed bills before Congress to amend the FOIA, one of which would add a great burden to processing requests. The DoD community came together and provided some excellent recommendations regarding the proposed bill and the Administration reiterated our concerns and passed them to the staffers for consideration. To enable further dialog, ASAP sponsored a luncheon where we could meet and discuss our concerns with the two Senate staffers. FOIA officers from CNO, CMC and its activities, OGC, NAVAUDSVC, NAVSEA, NDW, and MSC went to Capital Hill and voiced our concerns. It was a great Department of the Navy showing and we gained a great deal of insight into the process.

4. One of the most revered tools for understanding the Privacy and Freedom of Information Acts is the Department of Justice's Freedom of Information Act Guide & Privacy Act Overview. We recently received some additional copies. If you are in need, please send an email request to Cassandra.Bennett@navy.mil and she will make every effort


to fill your request. The next publication of this book will be in May 2006.

5. Just a reminder, if you receive a FOIA request that needs to be referred to the Secretary of the Navy or his staff offices, the Chief of Naval Operations or his staff offices, or the Naval Historical Center, please ensure you refer the request to this office, CNO (DNS-36), as we track, process, and collect statistics for the Annual FOIA Report for all their requests. Unclassified packages can be mailed to CNO (DNS-36), 2000 Navy Pentagon, Washington, DC 20350-2000 or sent via FedEx to CNO (DNS-36), 720 Kennon Street SE, Bldg 36, Room 135, Washington Navy Yard, DC 20374; or emailed to doris.lama@navy.mil. Call the undersigned for guidance on sending classified packages.

6. The rewrite of reference (a) is ongoing, but will not be issued until DoD amends their regulation. Considering the proposed legislation before Congress, DoD may wait until the passage of the proposed new amendments before issuing a new regulation. Nevertheless, I am entertaining proposed changes to reference (a). If you would like to have something considered, please send your recommendations to me at doris.lama@navy.mil.

7. All echelon 2 commands are required to be linked to www.foia.navy.mil. If you are not linked to our site, please correct this error immediately. If your link is broken, please provide me with the new url so our web master can make the change; if you do not have a FOIA button on your activity's front page - make one. All echelon 2 commands should be listed under Points of Contact at www.foia.navy.mil. All echelon 2 commands must email me by **30 Jun 05** stating that you have a FOIA web site and that it is linked to www.foia.navy.mil and that the front page of your activity's web page has a FOIA button.

8. I appreciate your hard work and dedication.


DORIS M. LAMA
By direction
(202) 685-6545