11 July 2012

MEMORANDUM FOR ASSISTANT SECRETARIES OF THE NAVY
GENERAL COUNSEL OF THE NAVY
DEPARTMENT OF THE NAVY/ASSISTANT FOR
ADMINISTRATION
DEPUTY UNDER SECRETARIES OF THE NAVY
PRINCIPAL STAFF ASSISTANTS

Subj: DEPARTMENT OF THE NAVY (DON) SECRETARIAT INFORMATION
TECHNOLOGY EXPENDITURE APPROVAL AUTHORITY (ITEAA) TOOL

Ref: (a) UNSECNAV memo of December 3, 2010, Subj: Department of the Navy (DON)
Information Technology (IT)/Cyberspace Efficiency Initiatives and Realignment
(b) UNSECNAV memo of September 19, 2011, Subj: Department of the Navy (DON)
Secretariat Information Technology Expenditure Approval Authority (ITEAA)
(c) UNSECNAV memo of April 11, 2012, Subj: Information Technology Efficiencies
Impact to Information Technology Support Throughout the Department of the Navy
Secretariat

As noted in references (a), (b), and (c), senior leadership believes there are significant
opportunities for gains in operational effectiveness and resource efficiency within the
Department of the Navy (DON) through centralization and consolation of many of our
information technology (IT) efforts. The purpose of this memorandum is to announce the
implementation within the Secretariat of a DON Enterprise tool to track planned IT expenditures.
The Navy Information Dominance Approval System (NAV-IDAS), currently being deployed.
within the United States Navy, will now be deployed within the Secretariat starting in August
2012. NAV-IDAS will be implemented as a part of the approval process for any single IT
expenditure exceeding $100 thousand or more.

In a follow-on memorandum, the DON Chief Information Officer (CIO) will provide
training and roll out a schedule for each Secretariat organization related to expenditures
exceeding the $100 thousand threshold. Once the NAV-IDAS process has been implemented as
described herein, the DON CIO and DON Assistant for Administration (DON/AA) will begin
planning for further approval processes related to expenditures below the $100 thousand
threshold, and assess what overall follow-on enhancements may be required.

Thank you in advance for your cooperation in this important undertaking, which will
ensure the roll-out effort is a success. The point of contact for the migration to the NAV-IDAS
tool is Ms. Trish VanBelle, at 703-695-0951 or trish.vanbelle@navy.mil.

Terry A. Halvorsen

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