



DEPARTMENT OF THE NAVY
CHIEF INFORMATION OFFICER
1000 NAVY PENTAGON
WASHINGTON, DC 20350-1000

August 31, 2020

MEMORANDUM FOR DISTRIBUTION

SUBJ: ESTABLISHMENT OF SINGLE SERVICE MICROSOFT 365 CLOUD TENANCY

Ref: (a) Secretary of the Navy (SECNAV) Memorandum, "Department of the Navy Information Superiority Vision", of February 14, 2020
(b) DON Chief Information Officer (CIO) Memorandum, "Acquisition and Use of Commercial Cloud Computing Services", of May 15, 2015, et seq.

The DON shall establish single service Microsoft 365 cloud tenancy; one tenant for the Navy and Secretariat and one tenant for the Marine Corps. Moving to single tenancy is the most expeditious way to ensure users are accounted for and migrated to the cloud-based office suite of services offered by Microsoft 365. Single tenancy reduces cost and complexity, enables effective command and control, and increases the efficiency of federation management with external DON tenants. Single tenancy does not preclude deployment of the collaboration and productivity services across multiple networks.

Creation of single Service tenants is a foundational step to implementing the DON identity, credentialing and access management (ICAM) strategy, and will allow the DON to pursue a common ICAM approach across the DoD. Single directory management for the Navy and Marine Corps will allow a reduction to individual aliases, and move the DON closer to one email for life. Directory management tools can also serve as a source of identity management for applications re-factoring for cloud that are interested in flexible access management and single sign-on. Starting with these capabilities will allow the DON to clean up identity, and to learn and evolve as our understanding grows.

To that end, individual testing, procurement or implementation of the Microsoft 365 tenants underway must be reviewed and aligned to the DON CIO, DON Deputy CIO (Navy) and DON Deputy CIO (Marine Corps) core service delivery and ICAM approach. These reviews must be routed to and approved by the DON CIO via the appropriate Service DON Deputy CIO.

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Department of the Navy
Chief Information Officer

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