**Department of the Navy (DON)
Telecommunications Working Group (DTWG) Charter
9 February 2009**

Purpose. The purpose of this working group, a sub-working group of the DON Telecommunications Leadership Team (TLT), is to develop and provide recommendations regarding enterprise strategies to optimize the telecommunications environment, with the guiding precept being to substantially improve the manner in which telecommunications are acquired, operated and accounted for.
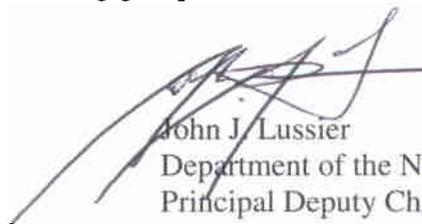
Background. With some exception, the acquisition and management of telecommunications within the DON is decentralized and lacks sufficient levels of automation to adequately manage the complexity. The current environment does not provide sufficient visibility into DON telecommunications assets and services; leads to a lack of accountability; prevents the DON from leveraging its substantial buying power; and precludes any attempt to deliver an optimized environment delivering net-centricity.

To improve management of these resources, the DON must adopt an enterprise telecommunications management framework that provides effective governance and management mechanisms.

Scope. The scope of the DON Telecommunications Working Group (DTWG) includes all commercially-procured assets and services that provide land-line telephony, data circuits, or cellular voice and data services. Focus areas for the DTWG shall include, but not be limited to, the following:

- Governance – develop a detailed governance organization and processes based on the Enterprise Management Framework.

- Policy Review and Development – evaluate existing SECNAV, OPNAV, HQMC and other Policies, Instructions, Directives and guidance for relevance. Recommend changes to policy and draft new policies for the Department of the Navy Chief Information Officer (DON CIO) and the Department of the Navy Information Executive Committee (DON IEC) review as appropriate.

- Automated Tools – assess and recommend the adoption of available COTS tools to improve asset management and visibility across the enterprise.

- Consolidation – deliver a strategy for the consolidation of requirements to enable the DON to leverage its buying power.

DTWG Membership, Participation and Reporting. The DTWG is chaired by the DON CIO or his representative. The Chair shall develop a membership roster of key stakeholders that mirrors that of the TLT, and include the DON CIO, DON Deputy CIOs, ASN (FM&C), ASN (RD&A), PEO EIS, and COMNAVNETWARCOM, and subject matter experts from across the DON that can best forward the telecommunications reform agenda. Meetings with all or a subset of DTWG members may be called by the Chair as deemed necessary. The Chair shall report to the TLT on behalf of the working group.

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Department of the Navy
Principal Deputy Chief Information Officer