



Test Your Privacy Knowledge Answer Key

May 2017

Circle the correct choice:

- F 1. Personal laptops and thumb drives may be used to store PII.
- F 2. There has never been a case of identity theft linked to lost/stolen DON PII.
- F 3. The Social Security Number has been eliminated from all newly issued DoD Military Identification cards.
- T 4. Assuming there is no more secure means to transmit a document containing PII within the DON, faxing is permissible when the proper precautions are taken.
- T 5. The last four of the SSN should be considered sensitive PII.
- T 6. At the end of their service life, all unclassified computer hard drives must be physically destroyed.
- F 7. If only an individual's name and EDIPI/DoD ID number are compromised a breach report must be submitted.

Circle the letter of the choice that best answers the question:

8. What is the length of time from discovery of loss or suspected loss of PII that a command or unit must submit a report to the DON CIO and U.S. CERT?

- a. One hour
- b. Within 24 hours
- c. Two business days
- d. Up to one week

9. If you are one of 8.4 million American adults who were affected by identity theft what actions should you take to remedy the potential financial issues that you now face? Circle all that apply.

- a. Contact the police
- b. Close affected accounts
- c. Do nothing until your financial accounts have been compromised
- d. Contact the three major consumer reporting companies
- e. Contact the Federal Trade Commission
- f. Monitor accounts ten years from now

10. Among the list below, what is the number one cause for DON PII breaches?

- a. Insider threat
- b. Computer hackers



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- c. Human error
- d. Phishing

11. Which statement best articulates the DON policy for PII training?

“Commanders/Commanding Officers/Officers in Charge will ensure that”,

- a. all assigned DON government civilians and military personnel that have access to PII, complete annual PII training and maintain a record of completion on file.

- b. all assigned DON personnel including government civilians, military and contractors that have access to PII, complete annual PII training and maintain a record of completion on file.

- c. all assigned DON personnel will complete annual PII training.
- d. all assigned DON personnel will complete PII training at least once.

12. The PII Compliance Spot Check Form is _____ (fill in the blank).

- a. not required, used only as a guide

- b. required semi annually

- c. required when a PII breach is reported
- d. required as part of an Inspector General Audit

13. What is the proper way to mark email, spreadsheets and hard copy documents containing PII?

- a. FOUO For Official Use Only
- b. Markings are not required
- c. FOUO - Privacy Act Sensitive Information

- d. FOUO - Privacy Act Sensitive: Any Misuse or unauthorized disclosure of this information may result in both criminal and civil penalties.

Fill in the blank with the word or phrase that best answers the question:

14. Identify by name or position, the person in your command or unit you should contact if you discover a loss or suspected loss of PII? **SUPERVISOR**

15. What is the maximum time allowed for a command to notify an individual who’s PII has been lost, stolen or compromised when directed by DON CIO? **TEN DAYS**