

***** UNCLASSIFIED // *****

Subject: MARINE CORPS INFORMATION TECHNOLOGY PORTFOLIO MANAGEMENT
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SUBJ/MARINE CORPS INFORMATION TECHNOLOGY PORTFOLIO MANAGEMENT//

REF/A/MSGID:DIR/DOD CIO/YMD:20100105/8115.01// REF/B/MSGID:MCO/CMC WASHINGTON
DC/YMD:20100105/5400.52// REF/C/MSGID:SECNAVINST/SECNAV/YMD:20051219/5000.36A//
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NARR/REF A IS A DEPARTMENT OF DEFENSE (DOD) DIRECTIVE PROVIDING GUIDANCE FOR
INFORMATION TECHNOLOGY (IT) MANAGEMENT. REF B IS THE MCO THAT ASSIGNS DIRECTOR
C4 THE ROLES AND RESPONSIBILITIES OF THE DEPARTMENT OF THE NAVY (DON) DEPUTY CIO
MARINE CORPS (DDCIO (MC)).
REF C IS THE SECRETARY OF THE NAVY (SECNAV) INSTRUCTION THAT ESTABLISHED DON
FUNCTIONAL AREAS FOR THE PURPOSE OF DATA AND APPLICATION MANAGEMENT AND
INTEROPERABILITY. REF D IS THE SECNAV INSTRUCTION THAT ESTABLISHED DON IT
PORTFOLIO MANAGEMENT IMPLEMENTATION. REF E IS MARADMIN 287/06, DOD IT PORTFOLIO
REPOSITORY (DITPR)-DON USMC ROLES, RESPONSIBILITIES, AND PROCESSES.//

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GENTEXT/REMARKS/1. THIS MARADMIN CANCELS REF (E).

2. PURPOSE. TO IDENTIFY USMC FUNCTIONAL AREA MANAGERS (FAMS) AND THEIR ROLES AND
RESPONSIBILITIES RELATIVE TO IT PORTFOLIO MANAGEMENT IN ACCORDANCE WITH REFS (A)
THROUGH (D).

3. BACKGROUND. HISTORICALLY, IT RESOURCES HAVE BEEN MANAGED AND ACQUIRED AS
STAND ALONE SYSTEMS RATHER THAN AS INTEGRAL PARTS OF AN ENTERPRISE. THIS
APPROACH HAS RESULTED IN A LIMITED ABILITY TO SHARE DATA/INFORMATION AND
UNNECESSARY INVESTMENTS RESULTING IN DUPLICATIVE FUNCTIONALITIES. ACHIEVING THE

GOALS OF THE USMC IN TODAY'S FAST PACED, GLOBALLY CONNECTED ENVIRONMENT REQUIRES A FUNDAMENTAL CHANGE IN THE WAY INFORMATION TECHNOLOGY IS MANAGED PER REF (A). IT PORTFOLIO MANAGEMENT PROVIDES A BALANCED STRATEGY FOR MAKING DECISIONS AND RECOMMENDATIONS BASED ON ENTERPRISE STRATEGIC PLANNING, INTEGRATED ARCHITECTURES, AND OUTCOME BASED PERFORMANCE MEASURES TO ACHIEVE DESIRED MISSION CAPABILITIES PER REF (A). THE USMC IT PORTFOLIO IS THE AUTHORITATIVE LISTING OF ALL SYSTEMS AND APPLICATIONS APPROVED FOR USE IN THE USMC INFORMATION ENTERPRISE ENVIRONMENT.

4. THE 19 FUNCTIONAL AREAS ARE DIVIDED INTO MARINE CORPS, SECNAV, AND OPNAV LEVEL FAMS. THIS FUNCTIONAL ALIGNMENT PROVIDES A MEANS TO CATEGORIZE, UNDERSTAND, AND MANAGE USMC IT SYSTEMS AND SOFTWARE APPLICATIONS. THE MARINE CORPS IS CONSIDERED A STAKEHOLDER WITHIN THE SECNAV AND OPNAV FUNCTIONAL AREAS AND WILL PROVIDE A REPRESENTATIVE TO ENSURE MARINE CORPS REQUIREMENTS ARE CAPTURED. USMC PORTFOLIO MANAGEMENT PROCESS OVERSIGHT WILL BE PROVIDED BY HQMC (C4)/DDCIO (MC) PER REF (B). PER REF (C), DEPUTY COMMANDANTS (DC), DIRECTORS (DIR), AND COMMANDERS ARE DESIGNATED THE FAMS FOR THEIR RESPECTIVE PORTFOLIOS AS FOLLOWS (READ IN TWO COLUMNS):

USMC FUNCTIONAL AREA	FAM
COMMAND AND CONTROL	DC, CDI (CDD)
ENTERPRISE SERVICES	DIR, C4
INFORMATION OPERATIONS	DC, PPO
INTELLIGENCE	DIR, INTEL
LOGISTICS	DC, IL
MODELING AND SIMULATION	DC, CDI (TECOM)
PERSONNEL MANAGEMENT	DC, MRA
READINESS	DC, PPO
RESOURCES, REQUIREMENTS AND ASSESSMENTS	DC, PR
SCIENTIFIC AND TECHNICAL	DC, CDI (MCWL)
TEST AND EVALUATION	DIR, MCOTEA
TRAINING AND EDUCATION	DC, CDI (TECOM)
WEAPONS PLANNING AND CONTROL	DC, CDI (CDD)

FUNCTIONAL AREA WITH DON (SECNAV) AS LEAD ORGANIZATION, BUT REQUIRE USMC REPRESENTATION (READ IN TWO COLUMNS):

ACQUISITION	COMMANDER, MCSC
CIVILIAN PERSONNEL	DC, MRA
LEGAL	HQMC, JA
FINANCIAL MANAGEMENT	DC, PR

FUNCTIONAL AREA WITH NAVY (OPNAV) AS LEAD ORGANIZATION, BUT REQUIRE USMC REPRESENTATION (READ IN TWO COLUMNS):

MEDICAL	USMC MEDICAL OFFICER
METEOROLOGY, OCEANOGRAPHY, AND GEOSPATIAL INFORMATION AND SERVICES	DC, AVN

5. ACTIONS. PER REF (B), THE DDCIO (MC) IS RESPONSIBLE FOR THE DEVELOPMENT OF IT POLICY, STRATEGIC DIRECTION, GUIDANCE, AND STANDARDS. IN ORDER TO SUPPORT DEPUTY COMMANDANTS, DIRECTORS, AND COMMANDERS IN MANAGING THEIR FUNCTIONAL AREA PORTFOLIOS, THE DDCIO

(MC) WILL COORDINATE THE DEVELOPMENT AND NORMALIZATION OF IT MANAGEMENT PROCESSES, DEVELOP REPORTING REQUIREMENTS, AND COORDINATE THE INTEGRATION OF THE IT PORTFOLIO MANAGEMENT CONSTRUCT INTO EXISTING REQUIREMENTS, ACQUISITION, AND FUNDING PROCESSES.

A. FAMS SHALL ESTABLISH IT PORTFOLIO MANAGEMENT PROCESSES AND A GOVERNANCE STRUCTURE TO ENFORCE COMPLIANCE OF SYSTEMS, APPLICATIONS, AND DATABASES WITHIN THEIR IT PORTFOLIOS.

B. PER REF (C) AND (D), FAMS SHALL ESTABLISH AND SUPPORT THEIR RESPECTIVE FAM ORGANIZATIONS BY PROVIDING REQUIRED RESOURCES TO ENABLE THEM TO FULFILL THEIR IT PORTFOLIO MANAGEMENT RESPONSIBILITIES. FAMS ARE TO DESIGNATE A FAM LEAD IN WRITING (GS14/LTCOL AND ABOVE) TO CONDUCT DAILY MANAGEMENT OF THEIR RESPECTIVE IT PORTFOLIO. FAMS SHALL CONDUCT ANNUAL REVIEWS OF IT INVESTMENTS AGAINST CAPABILITY REQUIREMENTS, COSTS, AND SCHEDULES IN CONJUNCTION WITH THE USMC PLANNING, PROGRAMMING, BUDGETING AND EXECUTION (PPBE) PROCESSES.

C. FAMS ARE RESPONSIBLE FOR COORDINATING THE PROPER REGISTRATION OF UNCLASSIFIED SYSTEMS IN DITPR DON AND APPLICATIONS IN DON APPLICATION DATABASE MANAGEMENT SYSTEM (DADMS), AS WELL AS CLASSIFIED SYSTEMS AND APPLICATIONS IN THE DOD SIPRNET IT REGISTRY. DON CIO REGISTRATION GUIDANCE IS AVAILABLE FOR DOWNLOAD AT [HTTP:\(DOUBLESASH\)WWW.DONCIO.NAVY.MIL/TAGRESULTS.ASPX?ID\(EQUALS SIGN\)22](http://(DOUBLESASH)WWW.DONCIO.NAVY.MIL/TAGRESULTS.ASPX?ID(EQUALS SIGN)22). INFORMATION CONTAINED IN DADMS AND DITPR DON WILL BE USED AS THE BASIS FOR DEPARTMENT LEVEL IT REDUCTION AS WELL AS FOR USMC IT SYSTEM, APPLICATION, AND DATABASE INVESTMENT MANAGEMENT. COORDINATION AMONG THE FAMS AND ADDITIONAL REQUIREMENTS AND QUESTIONS SHALL BE ADDRESSED BY DDCIO (MC).

D. PER REF (A), (C), AND (D), FAMS SHALL VERIFY ALL DATA FIELDS ENTERED BY THE PROGRAM MANAGERS (PM) AND SYSTEM OWNERS FOR ACCURACY AND COMPLETENESS OF SYSTEM DATA IN DITPR DON. THE FAMS ARE RESPONSIBLE FOR REVIEWING ALL SYSTEMS UPON INITIAL SYSTEM REGISTRATION AND ON AN ANNUAL BASIS TO VERIFY INFORMATION REMAINS CURRENT AND ACCURATE.

E. PER REF (D), ALL APPLICATIONS AND DATABASES MUST BE APPROVED BY THE FAM AND REGISTERED IN DADMS TO BE CONSIDERED PART OF THE USMC PORTFOLIO. FAMS ARE RESPONSIBLE FOR POPULATING DADMS AND FOR MANAGING THEIR RESPECTIVE PORTFOLIOS TO ENSURE APPLICATION RECORDS ARE COMPLETE AND ACCURATE. FAMS MUST ALSO ENSURE THAT TECHNOLOGY SOLUTIONS ARE ALIGNED WITH THE MARINE CORPS ENTERPRISE NETWORK (MCEN) AND MARINE CORPS ENTERPRISE IT SERVICES (MCEITS).

F. FAMS ARE RESPONSIBLE FOR EVALUATING APPLICATIONS WITHIN THEIR RESPECTIVE FUNCTIONAL PORTFOLIOS AND ELIMINATING REDUNDANCIES AND GAPS IN CAPABILITIES IN SUPPORT OF IMPROVED BUSINESS PRACTICES AND WARFIGHTING PROCESSES.

G. PER REF (D), FAMS WILL APPOINT FUNCTIONAL DATA MANAGERS TO SUPPORT THE FAM IN THE IDENTIFICATION OF AUTHORITATIVE DATA SOURCES AND THE

CONSOLIDATION/REDUCTION OF NON AUTHORITATIVE DATA SOURCES, DATABASES, AND DATA ELEMENTS.

6. THIS MESSAGE SELF CANCELS UPON APPROVAL OF A MARINE CORPS ORDER ON THIS SUBJECT.

7. RELEASE APPROVED BY BGEN KEVIN J. NALLY, DIRECTOR C4/DEPUTY DON CIO (MC).//