



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF INFORMATION OFFICER
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WASHINGTON, DC 20350-1000

19 November 2013

MEMORANDUM FOR DISTRIBUTION

Subj: DEPARTMENT OF THE NAVY PRIVACY IMPACT ASSESSMENT GUIDANCE

Ref: (a) DON CIO WASHINGTON DC 181430Z MAY 09, Department of the Navy Privacy Impact Assessment (PIA) Guidance

The purpose of this memorandum is to modify guidance regarding the submission of Department of the Navy (DON) Privacy Impact Assessments (PIAs). Current DON guidance requires either an approved PIA or a plan of action and milestones (POAM) be submitted as part of the certification and accreditation (C&A) process. Effective March 1, 2014, a POAM is no longer an option. Therefore, paragraph 3 of reference (a) is replaced in total with the following: "PIAs will be reviewed in conjunction with the Department of Defense (DoD) C&A process. An approved PIA signed by the DON Chief Information Officer (CIO) will be submitted with the C&A package and must have a signature approval date within six months of C&A package submission." All other guidance in reference (a) remains in effect.

DON commands and privacy officials must coordinate draft PIAs with the DON CIO with enough lead time to ensure PIA approval by C&A package submission.

The DON CIO point of contact for this effort is Mr. Steve Daughety, 703-697-0045 or steve.daughety1@navy.mil.

A handwritten signature in black ink, appearing to read "Terry A. Halvorsen".

Terry A. Halvorsen
Department of the Navy
Chief Information Officer

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