



**DEPARTMENT OF THE NAVY**

DEPUTY UNDER SECRETARY OF THE NAVY/DEPUTY CHIEF MANAGEMENT OFFICER  
1000 NAVY PENTAGON  
WASHINGTON DC 20350-1000

DEPUTY ASSISTANT SECRETARY OF THE NAVY FOR BUDGET  
1000 NAVY PENTAGON  
WASHINGTON DC 20350-1000

DEPARTMENT OF THE NAVY CHIEF INFORMATION OFFICER  
1000 NAVY PENTAGON  
WASHINGTON DC 20350-1000

17 APR 2012

MEMORANDUM FOR DEPARTMENT OF THE NAVY DEPUTY CHIEF INFORMATION  
OFFICER (NAVY)  
DEPARTMENT OF THE NAVY DEPUTY CHIEF INFORMATION  
OFFICER (MARINE CORPS)

Subj: DEPARTMENT OF THE NAVY (DON) INFORMATION TECHNOLOGY (IT)/  
CYBERSPACE EFFICIENCY INITIATIVES METRIC REPORTING GUIDANCE

Ref: (a) Under Secretary of the Navy Memorandum of December 3, 2010, Subj: Department  
of the Navy (DON) Information Technology (IT) /Cyberspace Efficiency Initiatives  
and Realignment  
(b) Department of the Navy (DON) Chief Information Officer (CIO) Memorandum of  
December 20, 2010, Subj: Department of the Navy (DON) Information Technology  
(IT)/Cyberspace Efficiency Initiatives and Realignment Tasking

Encl: (1) FY12 Navy IT Planned Versus Actual Savings Reporting Template  
(2) FY12 Marine Corps IT Planned Versus Actual Savings Reporting Template  
(3) DON IT/Cyberspace Efficiency Initiatives FY13 to FY17 Template

This memorandum establishes a standard format, enclosures (1) through (3), to report metrics that will measure and validate progress in attaining Department of the Navy (DON) Information Technology (IT)/Cyberspace cost savings objectives established through the recent FY 2013 Program/Budget Review and other ongoing Navy and Marines Corps IT cost saving efforts.

The FY 2013 Program/Budget Review established cost savings objectives of \$1,578M for the Navy and \$352M for the Marine Corps for FY13 to FY17. Additionally, any cost savings that are realized in FY12 due to IT cost savings efforts such as Data Center Consolidation (DCC), DON Enterprise Licensing Agreements, Application Rationalization or other IT efficiency initiatives underway or planned to be underway in FY12 should be identified and attributed to the appropriate initiative.

It is important to the critical warfighting mission of the DON that we take the steps needed to identify and capture cost savings associated with the less critical, yet important, area of DON business IT. As we proceed, reporting specific metrics will provide a clearer understanding of the progress being made in capturing the savings related to the Department's IT efficiency goals detailed in references (a) and (b).

Subj: DEPARTMENT OF THE NAVY (DON) INFORMATION TECHNOLOGY (IT)/  
CYBERSPACE EFFICIENCY INITIATIVES METRIC REPORTING GUIDANCE

Accordingly, the DON Deputy Chief Information Officer (Navy) and DON Deputy Chief Information Officer (Marine Corps) shall submit the following information to the DON Chief Information Officer as indicated below:

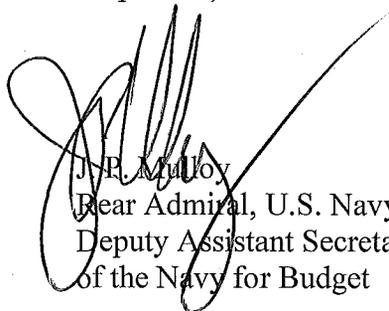
1. By 1 May 2012, provide the planned savings for each identified initiative as well as all other IT efficiencies for the first and last six month periods of FY12 (i.e., 1 October to 31 March and 1 April to 30 September 2012), using enclosures (1) and (2) for the Navy and Marine Corps, respectively. The template should be updated as new IT efficiencies are established.
2. For all initiatives identified in action # 1 above, by 1 December 2012, submit actual savings for the first and last six month periods of FY12, using enclosures (1) and (2). Additionally, provide an explanation for any variance in excess of 10 percent from the stated FY12 plan by using footnotes to the spreadsheet.
3. By 1 August 2012, using enclosure (3), identify and break out projected IT savings or confirm projected IT savings identified for each IT initiative by six month increment for FY13 to FY17. Sixty days after the end of each six month period for FY13 to FY17, (i.e., each 1 June and 1 December), submit actual savings for all initiatives identified. Similarly, provide an explanation for any variance in excess of 10 percent from the stated six month plan by using footnotes to the spreadsheet.

Our ability to establish and meet financial objectives will be instrumental in future cost savings efforts and will establish our credibility in these critical management areas. Furthermore, the planned versus actual savings data will be reviewed and forwarded to the Secretary of the Navy on a periodic basis.

The Deputy Under Secretary of the Navy/Deputy Chief Management Office Lead is Mr. Bill Carty, [william.carty@navy.mil](mailto:william.carty@navy.mil), 703-695-3540, the DON Chief Information Office Cost Savings Lead is Mr. Don Reiter, [donald.reiter@navy.mil](mailto:donald.reiter@navy.mil), (703) 695-1972, and the Assistant Secretary of the Navy (Financial Management and Comptroller) Lead is Ms. B. J. Dauro, [bj.dauro@navy.mil](mailto:bj.dauro@navy.mil), (703) 692-4840.



Terry A. Malvorsen  
Department of the Navy  
Chief Information Officer



J.R. Mulloy  
Rear Admiral, U.S. Navy  
Deputy Assistant Secretary  
of the Navy for Budget



Eric K. Fanning  
Deputy Under Secretary  
of the Navy/Deputy Chief  
Management Officer

Copy to:  
CNO  
CMC  
UNSECNAV

Subj: DEPARTMENT OF THE NAVY (DON) INFORMATION TECHNOLOGY (IT)/  
CYBERSPACE EFFICIENCY INITIATIVES METRIC REPORTING GUIDANCE

Copy to: (continued)

VCNO

ACMC

ASN RD&A

ASN M&RA

ASN FM&C

ASN EI&E

GC

DON/AA

DUSN/DCMO

DUSN PPOI

DNS

DMCS

NAVIG

JAG

OLA

CHINFO

AUDGEN

CNR

DON CIO

SAPRO

NCIS

OPNAV (DNS, N2/N6, N8)

HQMC (PP&O, C4)

COMPACFLT

COMUSFLTFORCOM

COMUSNAVEUR USNAVAF

COMNAVAIRSYSCOM

COMNAVRESFORCOM

COMNAVSEASYSYSCOM

CNIC

COMUSNAVCENT

COMFLT CYBERCOM

BUMED

COMNAVSAFECEN

NETC

COMNAVLEGSVCCOM

COMNAV SUPSYSCOM

COMUSNAVSO

COMNAV FACENCOM

NAVWARCOL

COMSPA WARSYSCOM

Subj: DEPARTMENT OF THE NAVY (DON) INFORMATION TECHNOLOGY (IT)/  
CYBERSPACE EFFICIENCY INITIATIVES METRIC REPORTING GUIDANCE

Copy to: (continued)

COMNAVSPECWARCOM

DIRSSP

BUPERS

COMNAVDIST

ONI

COMOPTEVFOR

PEO C4I

PEO CARRIERS

PEO LS

PEO EIS

PEO IWS

PEO LCS

PEO SHIPS

PEO SUBS

DRPM NMCI ARLINGTON VA

DRPM STRATEGIC SYSTEMS PROGRAM (SSP)

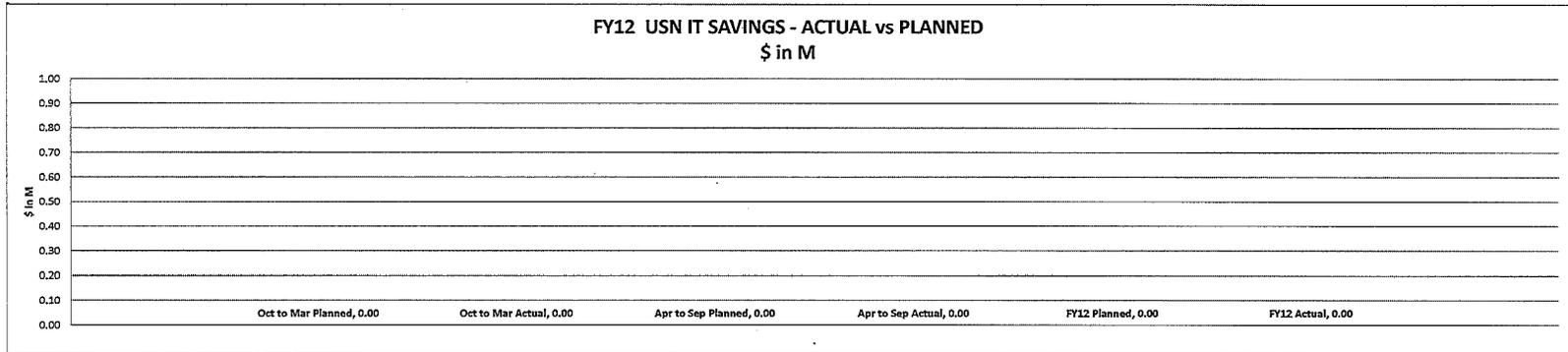
COMMARCORSSYSCOM QUANTICO VA

COMMARFORCYBER

**FY12 USN IT Planned versus Actual Savings (\$ in M)**

Navy IT Savings Initiatives	FY12						Sum of Oct to Mar and Apr to Sep Planned	Sum of Oct to Mar and Apr to Sep Actual
	Oct to Mar		Indicate each BSO contributing to actual savings i.e., (BSOs 11, 12, 23)	Apr to Sep		Indicate each BSO contributing to actual savings i.e., (BSOs 11, 12, 23)		
	Planned	Actual		Planned	Actual			
1 USN IT Enterprise License Agreements							0.00	0.00
2 USN IT Policy Changes							0.00	0.00
3 USN Data Center Utilities Savings							0.00	0.00
4 USN IT Data Center Consolidation							0.00	0.00
5 Additional USN Data Center Offsets							0.00	0.00
6 USN Enterprise Data Center Investment							0.00	0.00
7 USN VBAC (VTC, Blackberry, AirCard, Cellphone) Savings							0.00	0.00
8 Other USN IT Initiatives Resulting in Cost Savings *							0.00	0.00
<b>Total Navy IT Savings (Planned/Actual)</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>

\* Pls create a new row for each initiative

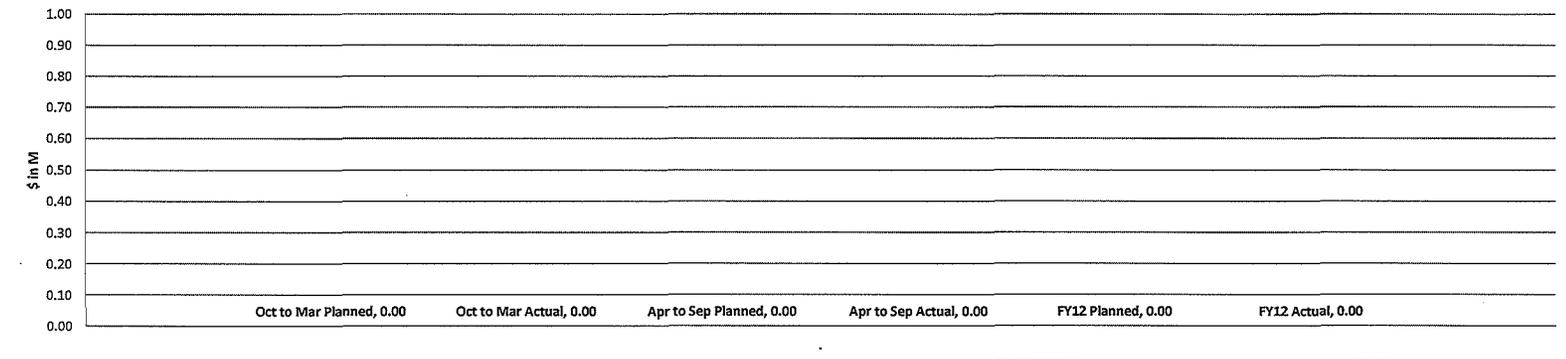


**FY12 Marine Corps IT Planned versus Actual Savings (\$ in M)**

Marine Corps IT Savings Initiatives		FY12					
		Oct to Mar		Apr to Sep		Sum of Oct to Mar and Apr to Sep Planned)	Sum of Oct to Mar and Apr to Sep Actual)
		Planned	Actual	Planned	Actual		
1	USMC Enterprise License Agreements					0.00	0.00
2	USMC IT Policy Changes					0.00	0.00
3	USMC Data Center Utilities Savings					0.00	0.00
4	USMC Data Center Consolidation					0.00	0.00
5	Additional USMC Data Center Offsets					0.00	0.00
6	USMC Enterprise Data Center Investment					0.00	0.00
7	Other USMC IT Initiatives Resulting in Cost Savings *					0.00	0.00
<b>Total Marine Corps IT Savings (Planned/Actual)</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

\* Pls create a new row for each initiative

**FY12 USMC IT SAVINGS - ACTUAL vs PLANNED**  
\$ in M



DON IT-Cyberspace Efficiency Initiatives FY13 - FY 17 Planned Savings Template (\$ in M)

Navy IT Savings Initiatives		FY13						Sum of Oct to Mar and Apr to Sep Planned	Sum of Oct to Mar and Apr to Sep Actual	FY14	FY15	FY16	FY17	FYDP
		Oct to Mar		Indicate each BSO contributing to actual savings i.e., (BSOs 11, 12, 23)	Apr to Sep		Indicate each BSO contributing to actual savings i.e., (BSOs 11, 12, 23)			Goal	Goal	Goal	Goal	Goal
		Planned	Actual		Planned	Actual		Goal	Goal	Goal	Goal	Goal		
1	USN IT Enterprise License Agreements						-3.00		-15.00	-45.00	-45.00	-45.00	-153.01	
2	USN IT Policy Changes						-24.25		-28.25	-34.25	-34.25	-34.26	-155.26	
3	USN Data Center Utilities Savings						-6.70		-22.40	-29.60	-41.20	-50.10	-150.00	
4	USN IT Data Center Consolidation						-52.68		-176.68	-232.57	-309.56	-383.43	-1,154.91	
5	Additional USN Data Center Offsets						-71.76		-96.95	-116.31	-123.63	-136.66	-545.31	
6	USN Enterprise Data Center Investment						72.00		132.00	116.31	123.63	136.66	580.61	
7	USN VBAC (VTC, Blackberry, AirCard, Cellphone) Savings						0.00							
8	Other USN IT Initiatives Resulting in Cost Savings *						0.00		0.00	0.00	0.00	0.00	0.00	
<b>Total Navy IT Savings</b>							<b>-86.38</b>		<b>-207.27</b>	<b>-341.42</b>	<b>-430.01</b>	<b>-512.79</b>	<b>-1,577.88</b>	
Marine Corps IT Savings Initiatives		FY13						Sum of Oct to Mar and Apr to Sep Planned	Sum of Oct to Mar and Apr to Sep Actual	FY14	FY15	FY16	FY17	FYDP
		Oct to Mar		Indicate each BSO contributing to actual savings i.e., (BSOs 11, 12, 23)	Apr to Sep		Indicate each BSO contributing to actual savings i.e., (BSOs 11, 12, 23)			Goal	Goal	Goal	Goal	Goal
		Planned	Actual		Planned	Actual		Goal	Goal	Goal	Goal	Goal		
1	USMC Enterprise License Agreements						TBD		TBD	TBD	TBD	TBD	TBD	
2	USMC IT Policy Changes						TBD		TBD	TBD	TBD	TBD	TBD	
3	USMC Data Center Utilities Savings						TBD		TBD	TBD	TBD	TBD	TBD	
4	USMC Data Center Consolidation						TBD		TBD	TBD	TBD	TBD	TBD	
5	Additional USMC Data Center Offsets						TBD		TBD	TBD	TBD	TBD	TBD	
6	USMC Enterprise Data Center Investment						TBD		TBD	TBD	TBD	TBD	TBD	
7	Other USMC IT Initiatives Resulting in Cost Savings*						TBD		TBD	TBD	TBD	TBD	TBD	
<b>Total Marine Corps IT Savings</b>							<b>-10.00</b>		<b>-30.00</b>	<b>-60.00</b>	<b>-126.00</b>	<b>-126.00</b>	<b>-352.00</b>	

\* Pls create a new row for each initiative