

Department of the Navy Chief Information Officer (DON CIO)
Command Knowledge Management (KM) Course

The two-day DON CIO Command KM Course introduces participants to KM fundamentals and concepts of KM implementation. The course also provides instruction on KM tools, techniques, and approaches. In addition, through student discussions and exercises, lessons and examples of "real-world" KM experiences are shared.

At the completion of the course, students will be equipped with an understanding of KM and the ability to apply their learning at the individual, command, and/or enterprise levels. In particular, course attendees will be immediately able to put several KM processes to work. The two-day syllabus is delineated below.

For more information, click on <http://www.doncio.navy.mil/AskAnExpert.aspx> , select the "Knowledge Management" topic, and ask for further details and/or course dates.

<p>Part 1 KM Basics</p> <ol style="list-style-type: none"> 1. Welcome, Introduction 2. Data, Information, and Knowledge 3. KM Fundamentals, Part 1 4. KM Fundamentals, Part 2 5. Processes and KM 6. Records and Content <p>Part 2 KM Implementation</p> <ol style="list-style-type: none"> 7. Social Networks 8. Command KM Implementation 9. How it Could Work 10. KM on Your Own 11. Personal KM 	<p>Part 3 KM Tools and Processes</p> <ol style="list-style-type: none"> 12. Communities of Practice 13. Knowledge Assessments 14. Learning Before, During and After (LBDA) 15. Peer Assists 16. Action Reviews 17. Retrospects 18. Interviews 19. LBDA Summary 20. Technology and Other Resources 21. Knowledge Cafes <p>Part 4 Conclusion</p> <ol style="list-style-type: none"> 22. State of DON KM 23. Wrap Up/Next Steps
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