

DON CIO MESSAGE

MSGID/GENADMIN/DON CIO WASHINGTON DC/

SUBJECT: IMPLEMENTATION OF MASTER RECORD FUNCTIONALITY IN DADMS/DITPR-DON

TEXT:

UNCLASSIFIED//

RMKS/1. PURPOSE. THIS MESSAGE DIRECTS ALL DEPARTMENT OF THE NAVY (DON) FUNCTIONAL AREA MANAGERS (FAMS) TO CREATE MASTER RECORDS FOR DEPARTMENT OF THE NAVY APPLICATION AND DATABASE MANAGEMENT SYSTEM (DADMS) APPLICATIONS AND DEPARTMENT OF DEFENSE IT PORTFOLIO REPOSITORY-DEPARTMENT OF THE NAVY (DITPR-DON) SYSTEMS WITHIN THEIR RESPECTIVE FUNCTIONAL AREAS NLT 31 MAY 2009 TO PROVIDE THE INFORMATION REQUIRED TO SUPPORT IMPROVED PORTFOLIO MANAGEMENT, CAPITAL PLANNING AND INVESTMENT CONTROL, AND ENTERPRISE ARCHITECTURE DECISIONS.

2. DISCUSSION. MASTER RECORD FUNCTIONALITY IS BEING IMPLEMENTED TO SUPPORT HIERARCHICAL ASSOCIATION OF INFORMATION TECHNOLOGY (IT) ASSETS. MASTER RECORD FUNCTIONALITY ENABLES AGGREGATION OF VARIOUS VERSIONS OF A SOFTWARE APPLICATION INTO A MASTER RECORD FOR THAT APPLICATION. ADDITIONALLY, IT PROVIDES THE CAPABILITY TO LINK AN APPLICATION VERSION TO THE SYSTEM OR SYSTEMS THAT CONTAINS IT AS A COMPONENT.

3. ACTION. DON FUNCTIONAL AREA MANAGERS ARE RESPONSIBLE FOR ESTABLISHING MASTER RECORDS FOR EACH APPLICATION OR SYSTEM WITH ONE OR MORE VERSIONS IN THEIR RESPECTIVE FUNCTIONAL AREAS BY 31 MAY 2009. THIS ACTION SHOULD BE COMPLETED PER THE MASTER RECORD CONOPS (REF A), THE MASTER RECORD USER GUIDE (REF B), AND THE FOLLOWING BUSINESS RULES:

A. DO NOT ESTABLISH A MASTER RECORD FOR A NEW APPLICATION UNTIL IT HAS RECEIVED A FAM DISPOSITION (APPROVED, APPROVED INTERIM WAIVER (AIW), OR ALLOWED WITH RESTRICTIONS (AWR));

B. DO NOT ESTABLISH A MASTER RECORD FOR A DISAPPROVED APPLICATION; AND

C. DO NOT CREATE SEPARATE MASTER RECORDS FOR MULTIPLE VERSIONS OF THE SAME APPLICATION.

4. LINK MASTER RECORDS FOR SYSTEMS IN DITPR-DON TO ALL ASSOCIATED APPLICATIONS. FAMS MUST NOTIFY DON CIO OF DITPR-DON ENTRIES FOR EQUIPMENT OR PLATFORM IT FOR WHICH MASTER RECORDS WILL NOT BE CREATED TO ENSURE ACCURATE PROGRESS REPORTING.

5. LINK MASTER RECORDS FOR APPLICATIONS IN DADMS TO ALL ASSOCIATED APPLICATION VERSIONS.

6. FAM PROGRESS IN ESTABLISHING MASTER RECORDS WILL BE TRACKED MONTHLY AND REPORTED TO FAM LEADERSHIP, THE DON CHIEF INFORMATION OFFICER (CIO), DON DEPUTY CIO (NAVY), DON DEPUTY CIO (MARINE CORPS), AND ECHELON II AND MAJOR SUBORDINATE COMMAND INFORMATION OFFICERS.

7. RELEASED BY ROBERT J. CAREY, DEPARTMENT OF THE NAVY CHIEF INFORMATION OFFICER.