

DEPARTMENT OF THE NAVY  
CHIEF INFORMATION OFFICER  
DEPUTY CHIEF INFORMATION OFFICER (NAVY)  
DEPUTY CHIEF INFORMATION OFFICER (MARINE CORPS)  
WASHINGTON, D.C. (20350-1000)  
COMMANDER, NAVAL NETWORK WARFARE COMMAND  
NORFOLK, VA (23505)

NETWARCOM  
5300  
Ser

DONCIO  
5300  
Ser 08/7/03

MEMORANDUM OF AGREEMENT  
BETWEEN  
DEPARTMENT OF THE NAVY CHIEF INFORMATION OFFICER  
DEPARTMENT OF THE NAVY DEPUTY CHIEF INFORMATION OFFICER (NAVY)  
DEPARTMENT OF THE NAVY DEPUTY CHIEF INFORMATION OFFICER  
(MARINE CORPS)  
AND  
COMMANDER, NAVAL NETWORK WARFARE COMMAND

Subj: MEMORANDUM OF AGREEMENT

Ref: (a) ALNAV 020/03 SECNAV WASHINGTON DC 041622Z MAR 03

1. **Purpose:** This Memorandum of Agreement (MOA) serves as protocol for effecting improved coordination between the aforementioned Department of the Navy (DON) organizations in the area of electromagnetic (spectrum) management.
2. **Authority:** Authority to enter into this MOA arises from reference (a) directing the "Restructuring of DON IM-IT Management."
3. **Background:** Reference (a) establishes lines of authority and responsibility for IM-IT policy and management within the DON.
  - a. The DON Chief Information Officer (DON CIO) is charged with overall responsibility for strategic planning and policy formulation. In fulfilling this responsibility, the DON CIO interfaces with various U.S. Navy, U.S. Marine Corps components, Department of Defense agencies, other U.S. federal agencies, and domestic and international public and private sector organizations.
  - b. The Chief of Naval Operations (CNO) and Commandant of the Marine Corps (CMC) exercise operational authority for assured spectrum access and are responsible for implementation of policy for their respective services.
  - c. Naval Network Warfare Command (NETWARCOM) resides within the CNO Directorate, under Commander Fleet Forces Command and is the U.S. Navy's central operational authority for information technology, information operations and space.

Subj: MEMORANDUM OF AGREEMENT

d. The DON CIO, Deputy Chief Information Officer (Navy), Deputy Chief Information Officer (Marine Corps) and NETWARCOM are hereinafter referred to collectively as the “DON CIO Spectrum Organization”.

e. Naval Electromagnetic Spectrum Center (NAVEMSCEN) is an activity of NETWARCOM, and is responsible for providing spectrum management for the DON.

**4. Agreement of the Parties:** All parties are committed to performing their respective responsibilities in a cooperative, diligent, and professional manner to ensure that the Department of the Navy’s management of spectrum is performed consistent with reference (a).

a. Context.

(1) To achieve clear lines of responsibility, and to assure timely support of the respective organizations, NAVEMSCEN will realign their internal structure to provide a single Point of Contact (POC) to ensure total spectrum support to the aforementioned DON organizations. Each of those organizations will establish a single POC within their respective organizations to ensure timely and effective exchanges of information between the organizations to support the missions and responsibilities of the DON CIO Spectrum Organizations. It is agreed that NAVEMSCEN will reorganize as the Navy and Marine Corps Spectrum Center (NMSC) to support the respective missions of the DON CIO Spectrum Organization.

(2) The DON CIO will provide authoritative guidance to the Navy and Marine Corps on spectrum policy and strategic planning. The Deputy Chief Information Officer (Navy) and the Deputy Chief Information Officer (Marine Corps) will provide guidance for respective Service Frequency Management. This guidance will be executed through support from NMSC for the service and/or policy branch as appropriate.

(3) Representatives of the DON CIO Spectrum Organization shall convene a quarterly oversight committee. This committee shall review and develop policy-planning guidance and coordinate USN and USMC operational needs and priorities, and issues/requirements in order to ensure that the overall requirements of the DON CIO Spectrum Organization are being satisfied.

(4) The Director, NMSC will report directly to NETWARCOM.

(5) NMSC will be aligned into three (3) primary support areas: (i) DON CIO Policy and Strategic Support, (ii) U.S. Navy Frequency Management support and (iii) U.S. Marine Corps Frequency Management support. The NMSC administrative staff will support all areas with budgeting support from NETWARCOM. The POC for Policy and Strategic Support, acting as the Team Lead will report directly to the POC representative for the Office of the DON CIO. The respective POCs for U.S. Navy and U.S. Marine Corps Frequency Management functions, acting as Team Leads will report directly to the Deputy Chief Information Officer (Navy) and the Deputy Chief Information Officer (Marine Corps). Each Team will be staffed with dedicated and matrixed resources.

b. Capital Resource Planning and Execution.

Subj: MEMORANDUM OF AGREEMENT

(1) The DON CIO Spectrum Organization shall coordinate priorities and budget requirements with the signatories to this MOA. To optimize DON spectrum resources, the signatories shall collaborate to establish a robust plan that will ensure all requirements are supported.

(2) The DON CIO Spectrum Organization shall exercise oversight of taskings and resolve conflicting taskings. Such activities may include, but are not limited to: (i) development of contract statements of work, (ii) evaluation of research projects or initiatives, (iii) evaluation and source selection of proposals, and (iv) review of contract and task status as requested.

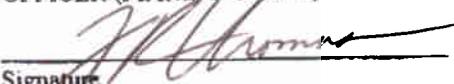
**5. Human Resource Planning and Execution**

The DON CIO Spectrum Organization shall have evaluative input as reviewing official on performance appraisals and other award decisions for personnel engaged in projects under their cognizance. The DON CIO Spectrum Organization shall resolve conflicts and issues arising from these evaluative inputs with NETWARCOM as ISIC acting as final review authority.

**6. Effective Date and Modification**

This MOA will become effective when signed by all parties, and will remain in effect unless modified by mutual agreement of the parties.

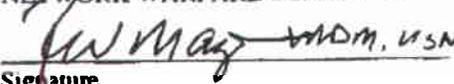
DEPARTMENT OF THE NAVY  
DEPUTY CHIEF INFORMATION  
OFFICER (MARINE CORPS)

  
Signature  
8 August 2003  
Date

DEPARTMENT OF THE NAVY  
DEPUTY CHIEF INFORMATION  
OFFICER (NAVY)

  
Signature  
8/14/03  
Date

COMMANDER, NAVAL  
NETWORK WARFARE COMMAND

  
Signature  
8 August 2003  
Date

DEPARTMENT OF THE NAVY  
CHIEF INFORMATION OFFICER

  
Signature  
7 Aug 03  
Date