



DEPARTMENT OF THE AIR FORCE
WASHINGTON DC

27 MAR 2002

Chief Information Officer

MEMORANDUM FOR SEE DISTRIBUTION

FROM: AF-CIO
1155 Air Force Pentagon
Washington DC 20330-1155

SUBJECT: AF-CIO Policy Memorandum 02-03, Enterprise Software Initiative (ESI) Policy

REFERENCE: (a) DoD CIO Guidance and Policy Memorandum, "Acquiring Commercially Available Software" July 26, 2000
(b) SAF/AQ Memo, "Air Force Policy for DoD Enterprise Software Initiative Agreement Use" 15 Apr 2000
(c) PDAS-BIM Memo, "AF-CIO Executive Committee (EXCOM) Decision Memorandum – AFWay" 25 Jul 2001
(d) AFI 33-114, "Communications and Information Software Management" 1 Jul 2000

The Air Force intends to fully support and implement the Department of Defense (DoD) Enterprise Software Initiative (ESI) IAW reference (a) to reduce the cost of commercial software products by leveraging DoD purchasing power. Reference (b) mandates the use of ESI agreements within the AF and reference (c) endorses implementation of AFWay across the AF.

To optimize the utility of ESI for AF customers, it is important to integrate Enterprise Software Agreements (ESA) negotiated under ESI with AFWay. The following agencies have major actions in the development/revision of policy, processes and procedures to support AF-wide implementation of the DoD ESI.

SAF/AQ, as the AF's procurement process owner, will review draft DFARS language (DFARS Case 2000-D023) developed for ESI; develop and issue new/revised policy guidance reflecting the draft language as appropriate; and identify appropriate recipients of the policy memo. SAF/AQC will also ensure that ESI and AFWay are fully integrated into the AF eProcurement Concept of Operations and Operational Architecture.

AF/SC, as the AF's DoD ESI Working Group representative, will gather DoD-wide software product/maintenance requirements for assigned ESI product categories (currently, Enterprise Management, Information Assurance Tools, and Records Management) IAW paras 5 and 6 in reference (d) above. AF/SC will coordinate with

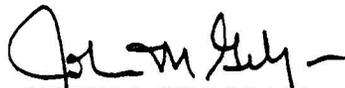
appropriate AF organizations to gather requirements for product categories where other DoD components are assigned as the ESI lead. In addition, AF/SC will provide a list of AF-approved products to the AFWay Single Program Manager (SPM) to ensure AF systems' architectural viability. AF/SC will also identify requirements for ESI integration into AFWay and will work with SAF/AQC and the AFWay SPM to develop/revise processes, procedures and policies to support the implementation and exploitation of ESI.

ESC/CC, as the Designated Acquisition Commander (DAC), will ensure the AFWay SPM works with AF/SC to achieve ESI integration into AFWay. The AFWay SPM will develop instructions for accessing AF and other DoD agreements and for entering new agreements into the system. The AFWay SPM will also ensure that only AF-approved products are available through AFWay. ESC's SSG/CIT-PAD will negotiate and execute DoD enterprise software product/maintenance agreements for the ESI product categories assigned to the AF based on requirements gathered by AF/SC.

ACC/SC, as the AFWay Lead Command representative, will ensure that ESI integration requirements for AFWay are communicated to the AFWay SPM and incorporated into execution planning for field usage.

AF-CIO will coordinate with DoD organizations and Federal agencies to ensure necessary compatibility/interoperability is achieved/maintained with the ESI solution. AF-CIO will ensure that ESI capabilities are included in the AF Enterprise Architecture, will provide standards and will assist in their application in the development of AFWay.

AF-CIO point of contact is Ann M. Hurley, (703) 601-8021.


JOHN M. GILLIGAN
Chief Information Officer

DISTRIBUTION

SAF/AQ/AQC

AF/SC/SCT

ESC/CC/DI

ACC/SC/SCS

SSG/IT

SSG/BI